

St. Luke's Church Council Minutes

October 11, 2007

President Ken Arndt called the meeting to order.

A 10 Minute Bible Study was done on Romans 3:19-28.

MSP: To approve the September 20, 2007 minutes as written.

Copies of all reports are available from the church council secretary.

Christian Growth Committee: Carl Lehner

There was nothing new to report.

Outreach Committee: Art Pahnke

Mission Festival is scheduled for Sunday, October 21. Our guest preacher will be Pastor David Waege, a WELS Gift Counselor. He will also have a special presentation between services in the church. There will be a potluck dinner after the second service. The committee will provide the meat, beverages, and condiments. A sign-up sheet will be in the narthex for desserts and other dishes.

No further information is available about a special mission service in January.

Art reported that there is now a service available that would monitor people moving into the Oakfield area. For \$25 a month we would receive lists of names and addresses. Contacts could be made with information about St. Luke's.

Lutheran School Committee: Ed Marley

The school calendar was published in the *Fond du Lac Reporter*. It's also available in the school newsletter and on the church website.

The school financial report was passed out.

The volleyball team has their conference tournament this weekend.

Mr. Miller will be observing the teachers in their classrooms this week. The School Committee will visit to observe him. The feedback from these observations is used to improve instruction and class management.

Shepherding Committee: John Roehl

MSP: To remove Mona Collien, by her request, from church membership and release her to her own spiritual care.

MSP: To remove Laurel Woschnick from church membership and release her to her own spiritual care.

The committee's next meeting will be the first week in November. Working with members who are living out-of-wedlock will be discussed.

Properties Committee: Dave Holz

- School and church furnaces were inspected, cleaned, and repaired as needed. \$1416.92
- Parsonage furnace has small cracks in the heat exchanger, but is not leaking at this time. The maintenance bill was \$265.63. Dave will get a few estimates to have a new furnace installed as soon as possible.
- Surefire has not yet given us information on a service agreement.
- The gym furnace has not been inspected and cleaned. They're waiting for a power lift.
- Dave will contact Jacob Fisher to see if he'll be clearing our sidewalks again this winter.

WLA:

Dan Flood said that Pastor Putz had mentioned that WLA was looking at the possibility of having more foreign students.

Finance Committee: Tim Panzer

Financial reports are very similar to those on Sunday for the Voters Meeting. There was approximately \$5500 in new offerings.

Treasurer's Report: Dan Rosenau

Another \$10,000 was borrowed from the Bank of Oakfield. All bills have been paid in full.

Our General Fund deficit is presently \$38,133.65 for the year.

The Anniversary Fund has a balance of \$2749.37 at this time. There may still be a few bills that need to be submitted.

The Parish Improvement CD for \$5000 matures in May. It can be cashed in at any time without penalty. This should be reconsidered as we near the end of the year to reduce our deficit or to avoid borrowing more money from the bank.

MSP: To approve the Financial Secretary and Treasurer's reports.

Unfinished Business:
Stewardship Program:

The council discussed the materials in the member packets. Parts were reworded for clarity.

A long discussion was held about the proper or best way to work with our School Committee and school staff to investigate options if restructuring became necessary. Preplanning is important, but limited information about our final budget for 2008 frustrates the process. The Called Worker Care Committee, School Committee, and the staff will meet after the November council meeting when better data is available.

MSP: To remove the statistical data showing average giving amounts by age and marital status.

MSP: To remove the survey dealing with our General Fund deficit..

Packets will be available for members to pick up after church on Sunday. The remaining ones will be mailed out. Giving Plans should be returned at the latest by Sunday, November 11.

New Business:

Communion helpers for Sunday, Oct. 28:
8:00 A.M. Service – Dave Holz
10:15 A.M. Service – Art Pahnke

Membership Software:

Tim presented a computer program that tracks member information, attendance, and offerings. Our current program does not meet our needs and is quite dated. *Shepherd Staff Church Software* would cost \$900 initially with an ongoing annual cost of \$375 per year after the free first year. This includes training, tech support, and free upgrades. Our existing data will be transferred to the new program for free. A detailed handout was provided.

Tim has a member volunteer that is eager to learn the program and will input all data as needed.

MSP: To pay \$900 from the Financial Committee's budget to purchase the software.

Projector Screen:

Tim has been in contact with Ransom's in Fond du Lac. A retractable screen would cost about \$800. The cover could be painted to match the wall or a stained oak valance could be used. It would hang on the north wall above the banner by the pulpit. A flat mounted screen would be

another option. One concern discussed was if something similar should be done to the opposite wall to balance the appearance. Bruce suggested that our original Church Planning Committee be consulted for their suggestions.

MSP: To purchase a screen from Ransom's at a cost not to exceed \$1000 after getting input from the Church Planning Committee. The money will be taken from the 10th Anniversary Fund.

Health Insurance:

Pastor received a letter from our carrier. Any changes in coverage must be made before the end of November. The matter was tabled until our November meeting.

Budget:

The Giving Plans results will be needed for the council meeting on November 15 to align the preliminary budget with our anticipated offerings. The breakdowns of salary, insurance, pensions, and Social Security should be available in case the information is needed.

MSP: To extend the meeting beyond 9:00 p.m. (Even though it was already past 9:30.)

Council Minutes:

The council discussed the pros and cons of publishing the council minutes in the church bulletin.

It's important for councilmen to let the secretary know if the first draft needs revising before publishing.

Next Meeting: Thursday, November 15, 7:00 p.m.

The meeting adjourned with the Lord's Prayer.

John Sankey
Church Secretary

Present: Ken Arndt, Art Pahnke, Ed Marley, John Roehl, Dave Holz, Carl Lehner, Tim Panzer, Dan Rosenau, Pastor Bitter, Principal Miller, John Sankey, Bruce Rhode, Dale Hinze, Dan Flood

2008 Church Council: President Ken Arndt, Treasurer Dan Rosenau, Financial Sec. Dale Hinze, Secretary John Sankey, Shepherding Com. John Roehl, Christian Growth Com. Carl Lehner, Outreach Com. Bruce Rhode, School Com. Dan Flood, and Properties Com. Dave Holz

St. Luke's Treasurer Report 10/10/2007

Fund Title	Beg.Bal.1/1/07	Deposits	Expenditures	Balance
1. General Fund *	0.00	219,629.27	257,762.92	(38,133.65)
2. Parish Improvement	13,679.19	17,485.42	13,292.16	17,872.45
3. Communion Fund	0.00	2,604.25	0.00	2,604.25
4. School Fund	2,193.63	3,626.00	4,675.09	1,144.54
5. Worker Gift Fund	0.00	0.00	0.00	0.00
6. Life Insurance	0.00	0.00	0.00	0.00
7. Music Fund	0.00	345.00	147.64	197.36
8. Sunday School	155.19	195.47	303.66	47.00
9. Student Aid	0.00	509.00	499.00	10.00
10. WLA Student Aid	0.00	50.00	50.00	0.00
11. Door Offerings	0.00	150.00	150.00	0.00
12. WLA Forward in Trust	0.00	208.00	208.00	0.00
13. WELS-Comm on Relief	0.00	545.32	545.32	0.00
14. 10th Anniversary	0.00	7,904.59	5,155.22	2,749.37
BANK LOAN	20,000.00	0.00	0.00	20,000.00
TOTAL	36,028.01	253,252.32	282,789.01	6,491.32
				Checkbook Bal.

*General Fund breakdown below

Mortgage Balance = \$75,153.71
 Parish Imp. CD's = \$5,000.00

Gen. Fund by Budget Item	October	Yr. to Date	2007 Budget	YTD % of Budget
<i>Expenditures</i>				
1. WELS Missions	3,250.00	32,500.00	39,000.00	83.33%
2. WLA Operating	2,416.76	24,166.79	29,000.00	83.33%
3. Salaries	4,369.65	107,468.23	142,200.00	75.58%
4. Insurance	2,518.00	30,419.75	38,000.00	80.05%
5. Utilities	794.33	15,672.66	21,000.00	74.63%
6. Social Security	268.10	7,320.16	10,750.00	68.09%
7. Pensions	1,539.38	6,157.52	5,747.00	107.14%
8. Postage and Supplies	65.32	2,568.97	3,600.00	71.36%
9. Maintenance & Repairs	794.79	7,814.03	7,000.00	111.63%
10. Mileage	163.44	1,574.08	2,000.00	78.70%
11. Organists	10.72	1,650.00	2,200.00	75.00%
12. Miscellaneous Expense	99.80	1,341.51	1,000.00	134.15%
13. Sub. Workers	0.00	1,870.00	1,200.00	155.83%
14. Outreach Committee	0.00	564.83	1,000.00	56.48%
15. Christian Growth Com.	149.81	2,830.69	2,500.00	113.23%
16. Shepherding Com.	0.00	791.70	1,200.00	65.98%
17. School Committee	0.00	361.14	400.00	90.29%
18. Finance Committee	0.00	2,170.67	2,300.00	94.38%
19. Mortgage	0.00	10,520.19	14,029.00	74.99%
Y.T.D. Spending Totals	16,440.10	257,762.92	324,126.00	79.53%

St. Luke's Lutheran Church

Financial Report

10/7/2007

Fund	Amount
General Fund	176,968.52
Lent	3,035.50
Lent Coin Folders	442.00
Maundy Thursday	1,333.00
Good Friday	956.00
Easter	4,605.00
Ascension	249.59
Mission	272.00
Plate Offerings	2,883.19
General Fund Memorial	2,536.17
Other General Funds (Gym Use, Common, Ect.)	1,009.00
Other General Funds (Check Book Interest)	551.36
Other General Funds (Vernon Baehler Trust)	16,763.94
Initial Envelope	289.00
Debt Retirement	2,909.00
Tuition	3,770.00
Forward in Christ	1,026.00
Commons Rental	30.00
Other General Funds	42,660.75
Parish Improvement	7,485.42
Parish Improvement CD	10,000.00
Communion Fund	2,604.25
Door Offering (Not in General Fund)	150.00
Sunday School Offerings	195.47
School Fund	3,626.00
WLA-Forward in Trust	208.00
WLA-Student Aid	50.00
WELS-Committee on Relief	545.32
Student Aid Fund	509.00
Music Fund	345.00
Tenth Anniversary Offering 1997-2007	6,437.59
Tenth Anniversary Offering 1997-2007 - Meal Only	1,467.00
Other Funds	33,623.05

Total: 253,252.32

	Total Required	General Fund Offerings	Week 40	Per Week
2007 Budget:	324,126.00		249,327.69	6,233.19
2007 Beginning Balance:	0.00	219,629.27	219,629.27	5,490.73
Difference:			-29,698.42	-742.46
	Beginning Balance	Deposits	Assistance	Current Balance
Student Aid Fund:	940.29	325.30	0.00	1,265.59

St. Luke's Lutheran Church

Weekly Summary

Date	General Fund	Other General Funds	All General Funds	Other	Amount Given
1/7/2007	4,649.00	266.50	4,915.50	67.50	4,983.00
1/14/2007	3,798.00	174.00	3,972.00	646.25	4,618.25
1/21/2007	3,305.00	309.68	3,614.68	161.25	3,775.93
1/28/2007	5,121.50	5,771.25	10,892.75	581.00	11,473.75
2/4/2007	4,531.50	164.00	4,695.50	545.92	5,241.42
2/11/2007	4,300.00	264.69	4,564.69	5,065.00	9,629.69
2/18/2007	4,185.00	531.00	4,716.00	32.75	4,748.75
2/25/2007	1,554.00	2,415.79	3,969.79	112.00	4,081.79
3/4/2007	8,248.50	1,248.75	9,497.25	104.75	9,602.00
3/11/2007	3,410.00	1,031.64	4,441.64	298.00	4,739.64
3/18/2007	4,556.00	807.10	5,363.10	25.00	5,388.10
3/25/2007	5,836.00	4,933.13	10,769.13	1,113.00	11,882.13
4/1/2007	6,032.00	154.99	6,186.99	77.00	6,263.99
4/8/2007	3,051.00	7,410.70	10,461.70	91.00	10,552.70
4/15/2007	2,750.00	302.84	3,052.84	109.50	3,162.34
4/22/2007	3,602.00	186.55	3,788.55	77.30	3,865.85
4/29/2007	6,964.00	156.39	7,120.39	604.85	7,725.24
5/6/2007	5,829.00	120.80	5,949.80	5,612.17	11,561.97
5/13/2007	3,584.50	401.09	3,985.59	172.25	4,157.84
5/20/2007	3,831.77	395.88	4,227.65	15.40	4,243.05
5/27/2007	4,396.00	365.40	4,761.40	798.32	5,559.72
6/3/2007	5,479.00	1,671.90	7,150.90	76.00	7,226.90
6/10/2007	3,507.00	230.50	3,737.50	115.00	3,852.50
6/17/2007	3,871.00	462.55	4,333.55	15.00	4,348.55
6/24/2007	4,248.00	3,570.23	7,818.23	221.00	8,039.23
7/1/2007	4,816.00	69.00	4,885.00	47.00	4,932.00
7/8/2007	4,283.00	264.50	4,547.50	146.00	4,693.50
7/15/2007	4,034.00	112.00	4,146.00	106.00	4,252.00
7/22/2007	3,741.00	80.75	3,821.75	20.00	3,841.75
7/29/2007	4,841.50	47.23	4,888.73	267.75	5,156.48
8/5/2007	5,298.00	536.40	5,834.40	5,355.00	11,189.40
8/12/2007	3,665.00	1,379.17	5,044.17	112.00	5,156.17
8/19/2007	3,668.50	141.75	3,810.25	4,338.59	8,148.84
8/26/2007	4,927.00	400.75	5,327.75	412.00	5,739.75
9/2/2007	4,776.00	307.60	5,083.60	257.00	5,340.60
9/9/2007	4,350.00	270.00	4,620.00	2,903.75	7,523.75
9/16/2007	4,906.00	192.00	5,098.00	501.25	5,599.25
9/23/2007	4,002.00	222.67	4,224.67	1,367.50	5,592.17
9/30/2007	4,784.75	3,815.73	8,600.48	878.50	9,478.98
10/7/2007	4,236.00	1,473.85	5,709.85	173.50	5,883.35
Total:	176,968.52	42,660.75	219,629.27	33,623.05	253,252.32
2006 Week 40 :	179,443.40	42,470.08	221,913.48	18,011.24	239,924.72
2005 Week 40 :	163,925.04	43,056.75	206,981.79	29,614.22	236,596.01

St. Luke's Lutheran Church

Giving Plan Summary

10/7/2007

Type Plan	Number Plans	Plan Amount	Current Plan Amt.	Per Week	Project GF Amt	Current GF Amt.	Per Week
General Fund Giving Plan for 2007 (Based on Giving Plan) **	119	170,176.00	130,905.20	3,272.63	168,990.60	129,992.77	3,249.82
General Fund Giving Plan for 2007 (Based on 2007 GF for 52 Weeks)	152	65,952.00	50,734.40	1,268.36	60,190.98	46,300.75	1,157.52
No Offerings Received in 2006	61	0.00	0.00	0.00	445.90	343.00	8.58
No Giving Plan 2007	4	0.00	0.00	0.00	431.60	332.00	8.30
Grand Total:	336	236,128.00	181,639.60	4,540.99	230,059.08	176,968.52	4,424.21
Difference:					-6,068.92	-4,671.08	-116.78