



# St. Luke's Lutheran Church & School

Oakfield, WI

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Website: [www.stlukesoakfield.com](http://www.stlukesoakfield.com)

## Voter's Meeting Minutes

January 9, 2011

President Rick Reehl called the meeting to order at 11:41 a.m. Pastor Goelzer opened with a Bible reading. 26 voting members were present.

### Secretary's Report

MSP: To dispense with the reading of the minutes and to accept them as written.

### Pastor's Report

A written report of the Membership Activity Summary was discussed; (4) babies were baptized and (11) transfers to other WELS churches were reported.

MSP: for (1) release – Sue Chitwood.

Communicate member's 398, total souls 461.

**Christian Growth Committee:** Tom Laich reported the Teen Bible Study group is postponing the arrangements for a teen room at this time.

Tom also reported that the Young Mother's Group is still in the process of working out details.

**Outreach Committee:** Gary Seyfert reported on all of last year's events starting in March 2010. March being the first annual Spring Blast event, April the Easter breakfast following Sunrise service, mid-summer the picnic and outdoor worship service, October the Mission Sunday service and potluck, November the Thanksgiving Delivered/Sharing and December the Christmas door hangers and Christmas services. The hope is that funds will be available to hold all of these events again in 2011.

Gary also reported that thank you notes were received from three different families, one which included a donation, for their appreciation of the Thanksgiving dinners received.

**Lutheran School Committee:** Brian Miller reported that a welcome was given to Joanne Tetzlaff for her return to the classroom. It was also noted that Mrs. Tetzlaff was glad to be back and is feeling much better.

Friday, March 4<sup>th</sup> a school assembly at St. Luke's in connection with our "Christian Education Week" celebration will be held. The schools attending the event on that Friday will be St. John's, Lomira, St. Paul's, Brownsville, and Waucousta. The event will consist of Pastor Tony Schultz leading us in a devotion and presentation, entertainment by the WLA Academy Kids and a K-8 Quiz Bow. Lunch will be provided by St. Luke's.

Saturday, May 14<sup>th</sup> the WASSAC softball tournament will be held at the Eden Park and will be sponsored this year by St. Luke's Lutheran School.

Brian also reported that three families took a tour of our church and school on Sunday, January 9th.

A thank you was also offered for the Called Worker's Gift collection received from the congregation; Brian Miller, Joanne Tetzlaff and Pastor Goelzer greatly appreciated it.

**Shepherding Committee:** Barry Zuelke reported on the Communion Attendance Summary Report that in the last three months (278) have attended communion or 71% of our communicant members; up from 61% at the same time in 2008. The goal being to reach 100%.

**Properties Committee:** Paul Rhode reported that the garage door opener was replaced at the parsonage.

Also, the ongoing project with contractor, C.D. Smith and the walls in our gym is still being monitored; at this time the walls remain dry.

## **WLA Representatives**

It was reported that January 17, 2010 there will be a call meeting at WLA for two teachers; a band director and a gym teacher.

January 30, 2011 the annual Let's Celebrate event will be held at WLA to raise money for the schools debt reduction.

**Finance Committee:** Tim Panzer reported total receipts for the General Fund are \$313,149.04. The total of all offerings is \$331,349.84. The General Fund amount budgeted for 2010 was \$305,715.00 which was exceeded by \$7,434.04 giving us a General Fund balance for the year of a positive \$784.46 which is quite a milestone.

**Treasurer's Report:** Dave Tetzlaff reported that the 2010 General Fund deposits are \$313,149.04 with expenditures of \$312,487.48. The balance (including the carryover from 2009) is a negative \$74,694.62. The checkbook balance is \$12,508.00.

Our mortgage balance with the Baehler Trust is \$39,001.59. Our bank and member loans total \$60,905.65. Our General Fund balance for the year is \$661.56.

MSP: To accept both financial reports.

**Unfinished Business** President, Rick Reehl wanted to again thank the outgoing council members, Dale Hinze, Bruce Rhode & Dan Flood, for their years of service as well as the new, incoming council members, Gary Seyfert, Barry Zuelke & Dennis Loduha, for their willingness to serve.

## **New Business**

MSP: to distribute the Communion Fund for the year as follows: \$4.00 to WLCFS - Lutheran Child & Family, \$4.00 to WLIM - Wisconsin Lutheran Institutional Ministries and the remainder to WELS Christian Aid and Relief.

MSP: that the Communion Fund for 2011 be distributed in the same manner.

Rick Reehl reported on the search for two St. Luke's volunteer lay people to attend the Cooperative Ministry meeting to be held at Faith Lutheran Church, FDL in February 2011. One volunteer has come forward with the need for an additional volunteer by the deadline of January 15<sup>th</sup>.

MSP: that the representative for the Student Aid Fund will be Bill O'Laire.

MSP: to approve for IRS purposes a \$12,000.00 furnishing allowance for Principal,

Brian Miller and, for Pastor Goelzer, a \$10,000.00 furnishing allowance and a \$500.00 fair market rental allowance for housing.

MSP: for two proposed budgets, A and B; A budget being \$313,384.00 and B budget being \$318,885.00. The voting members approved the B budget proposal of \$318,885.00 which is a 3% increase over the 2010 budget for the following General Fund Budgeted Expenses only: WELS Missions, WLA Operating and salaries.

Dave Kenyon reported on the Vernon Baehler Trust Fund for the 2010 Annual Report that we have an outstanding St. Luke's mortgage of \$39,001.59 which will be used up in approximately (3) years.

The meeting closed with the Lord's Prayer.

MSP: To adjourn at 12:34 p.m. on 01/09/11.

Respectfully submitted,

Dean Geisthardt  
Church Secretary

Copies of all reports are available from the church council secretary and from St. Luke's report website. [reports.stlukesoakfield.com](http://reports.stlukesoakfield.com)

**Consolidated Financial Report**

12/31/2010

**Offering Fund Totals YTD**

Fund	2009	2010	Per Week
	Amount	Amount	
General Fund	252,082.31	259,442.43	4,989.28
Other General Funds	51,362.87	53,829.51	1,035.18
Other Funds	13,207.39	18,077.90	347.65
<b>Total Offerings:</b>	<b>316,652.57</b>	<b>331,349.84</b>	<b>6,372.11</b>

**Offering Weekly Totals**

	Total Required	General Fund Offerings	Week 52	Per Week
<b>2010 Budget:</b>	305,715.00		305,715.00	5,879.13
<b>2010 Beginning Balance:</b>	0.00	313,271.94	313,271.94	6,024.46
<b>Difference:</b>			<b>7,556.94</b>	<b>145.33</b>

**Giving Plan Summary Current Year**

Source	Number Plans	2010 General Fund Offerings		2010 Giving Plans	
		Current GF Amt.	Project GF Amt	Current Plan Amt.	Plan Amount
Giving Plan	120	205,259.70	205,259.70	208,949.00	208,949.00
Actual Offerings	169	50,698.73	50,698.73	53,398.65	53,398.65
Former Members	14	2,217.00	2,217.00	5,906.00	5,906.00
New Members	5	1,267.00	1,267.00	0.00	0.00
General Fund Subtotal:	308	259,442.43	259,442.43	268,253.65	268,253.65
Beginning Balance		0.00	0.00	0.00	0.00
Other General Funds		53,829.51	53,829.51	50,800.00	50,800.00
<b>Anticipated Income:</b>		<b>313,271.94</b>	<b>313,271.94</b>	<b>319,053.65</b>	<b>319,053.65</b>

**Checkbook Breakdown**

Checkbook Account	Beg. Balance	Deposits	Expenditures	Balance
General Fund	0.00	313,271.94	312,487.48	784.46
General Fund Deficit	-79,573.43	0.00	-4,094.35	-75,479.08
Parish Improvement	28,293.60	3,435.76	12,897.52	18,831.84
Other Accounts	1,507.67	14,642.14	8,684.68	7,465.13
Bank & Member Loans	65,000.00	0.00	4,094.35	60,905.65
<b>Y.T.D. Total:</b>	<b>15,227.84</b>	<b>331,349.84</b>	<b>334,069.68</b>	<b>12,508.00</b>

**Mortgage Balance:** 39,001.51**Operating Loan:** 45,905.65 **Member Loan:** 15,000.00**Current G.F. Balance:** **-74,694.62****General Fund Expenditures**

Budget Account	Year to Date	2010 Budget	Y.T.D. %
W.E.L.S. Missions	36,144.00	35,100.00	102.97%
WLA Operations	25,100.00	25,100.00	100.00%
Salaries	123,137.97	122,645.00	100.40%
Insurance	38,294.50	37,000.00	103.50%
Utilities	19,588.62	20,000.00	97.94%
Social Security & Pensions	14,924.39	15,841.00	94.21%
Miscellaneous	13,906.95	11,500.00	120.93%
Maintenance & Repair	8,223.94	7,000.00	117.48%
Committees	11,835.77	9,500.00	124.59%
Mortgage & Loan Interest	21,331.34	22,029.00	96.83%
<b>Y.T.D. Spending Total:</b>	<b>312,487.48</b>	<b>305,715.00</b>	<b>102.22%</b>

**Approved Budget**

12/31/2010

**General Fund Budget Expenses**

Account	Description	2010	2011	Changes	% Change
1100	WELS Missions	35,100.00	36,153.00	1,053.00	3.00%
1110	WLA Operating	25,100.00	25,853.00	753.00	3.00%
1120	Salaries	122,645.00	128,077.00	5,432.00	4.43%
1130	Insurance	37,000.00	43,972.00	6,972.00	18.84%
1140	Utilities	20,000.00	20,000.00	0.00	0.00%
1150	Social Security	9,841.00	9,798.00	-43.00	-0.44%
1160	Pensions	6,000.00	5,808.00	-192.00	-3.20%
1170	Postage & Supplies	4,000.00	0.00	-4,000.00	-100.00%
1180	Property Committee	7,000.00	7,000.00	0.00	0.00%
1190	Mileage	2,000.00	2,000.00	0.00	0.00%
1200	Organists	2,500.00	3,000.00	500.00	20.00%
1210	Miscellaneous Expense	1,500.00	1,500.00	0.00	0.00%
1220	Substitute Workers	1,500.00	1,500.00	0.00	0.00%
1230	Outreach Committee	1,000.00	1,000.00	0.00	0.00%
1240	Christian Growth Committee	3,000.00	3,500.00	500.00	16.67%
1250	Shepherding Committee	1,200.00	1,000.00	-200.00	-16.67%
1255	Worship Planning Committee	0.00	2,955.00	2,955.00	100.00%
1260	School Committee	1,300.00	1,000.00	-300.00	-23.08%
1265	Secretary Committee	0.00	5,240.00	5,240.00	100.00%
1270	Finance Committee	3,000.00	1,425.00	-1,575.00	-52.50%
1275	Treasurer	0.00	1,075.00	1,075.00	100.00%
1280	Mortgage	14,029.00	14,029.00	0.00	0.00%
1290	Operating Loan Interest	8,000.00	3,000.00	-5,000.00	-62.50%
<b>Total Expenses:</b>		<b>305,715.00</b>	<b>318,885.00</b>	<b>13,170.00</b>	<b>4.31%</b>

This is the budget for the general operating fund.

3% Increase for Staff, WELS, WLA