



St. Luke's Lutheran Church & School

Oakfield, WI

Council President - Duties

Bylaw Duties: The president shall preside as chairman of all business sessions of the congregation and church council and shall perform such other duties as may be assigned to him. He shall have general supervision of the affairs of the congregation and conduct all its business affairs according to established good order. He shall sign all deeds, mortgages, notes, leases, and all other legal documents directed to be executed by the congregation. He shall assure that the congregation's financial records are audited annually and that a report of the audit is presented to the voters at the meeting following the close of the fiscal year. In the absence of the president, the council shall appoint a temporary chairman. The president is an ex officio member of all boards and committees.

Objectives/Duties:

Standing Subcommittees:

Executive Committee: The Executive Committee shall consist of the four elected officers of the congregation, the chairman, the secretary, the financial secretary and the treasurer. This committee may serve as a consultation committee for the pastor and president for input on difficult and uncertain matters that may face the congregation. It may also be used to give definite guidance and direction to the congregation from its leaders. The committee shall also oversee the preparation of the annual church budget for presentation to the church council at its September meeting. In the budgeting process, it shall gather the budget requests from the various committees, meet with the called and hired workers of the congregation to determine their needs and conduct a review of the worker policies and their compensation packages.

Called Worker Care Committee: The Call Work Care Committee shall consist of the four elected officers of the congregation, the chairman, the secretary, the financial secretary and the treasurer. The purpose of this committee is to evaluate ways to help the called workers of St. Luke's. The duties of the church leaders serving on this committee are to work with our called workers to identify, discuss, and take action on whatever needs they may have.

The Ladies Aid:

The purpose and aim of the Ladies Aid shall be:

1. To increase and deepen the knowledge of its members in all matters of Christian doctrine and practice as it is taught in the Wisconsin Synod of the Lutheran Church.
2. To perform works of loving helpfulness within the congregation.
3. To perform works of loving helpfulness to various institutions and agencies in the church at large.
4. To do mission work both at home and in the church at large.
5. To further Christian friendship and sociability among the women of our congregation.