



St. Luke's Lutheran Church & School

Oakfield, WI

Property Committee - Mission

Mission: The property committee shall supervise the repair and upkeep of the congregation's property. It shall organize and enlist the help of members, wherever possible, and otherwise engage the services of qualified maintenance personnel.

Duties:

Maintain the interior and exterior of the church and school building.

1. Replace light bulbs in all fixtures interior and exterior.
2. Check H.V.A.C. systems (Maintenance program is in place.)
3. Organize and oversee weekly cleaning of church.
4. Organize and schedule, carpet cleaning, floor waxing, and gym floor maintenance.
5. Organize annual spring cleaning and grounds maintenance day.
6. Maintain cleaning supplies and softener salt as needed.

Lawn care, snow removal, and landscaping duties.

1. Organize seasonal grounds keeping duties with competent individual.
2. Oversee seasonal landscaping duties of church grounds and parsonage.
3. Organize and oversee seasonal snow removal for church grounds and parsonage.

Parsonage maintenance.

1. Check H.V.A.C. annually.
2. Organize any needed maintenance and up keep of parsonage.
3. Oversee lawn care of property.

Misc.

1. Appoint Subcommittees to aid in the upkeep of the St. Luke's property.

Vision:

Our vision is to serve our Lord with both our hands and our hearts, with the best of our God given talent and abilities.

Standing Subcommittees:

(None)